



Northern Virginia Christian Academy

New-Enrollment Checklist

We are honored that you are considering Northern Virginia Christian Academy to provide a Christian Education for your child(ren). Once you decide to apply you will need to complete the application process by following the steps below:

- Step 1:**
- Student Application
 - Admission Supplement
 - Statement of Faith
 - Parent/Guardian Statement of Support
 - Student Code of Conduct, 7th-12th grades
 - Request for the Release of Records
 - \$150.00 New Student Application Fee
- Step 2:**
- Entrance Testing-to determine academic/grade placement and/or acceptance. Standardized testing taken in the past/current year may be considered in place of entrance testing.
 - Report Cards-NVCA needs the current year report card for kindergarten students and the current and past year report cards for students in grade one (1) through high school.
 - Personal Evaluation Form (Elementary Teacher)
 - School Family Handbook - this manual needs to be read in preparation for the interview. It can be viewed on NVCA's website.
 - Letter of Reference for middle and upper school students, when possible, from the pastor of the church the student attends.
- Step 3:**
- Family Interview - will follow the entrance testing and receipt of the student's report cards and personal evaluation forms. We will contact you to set up an appointment.
- Step 4:** Upon notification of ACCEPTANCE:
- The registration fee is due
 - Financial Agreement signed
 - Enrollment with FACTS, if not paying in one payment
 - Complete other forms as requested
 - Transcripts received from prior school
 - Extended Care registration forms, where needed, for students in K-8th
 - Copy of birth certificate
 - Emergency Care Forms
- Step 5:** Placement on class roster
- Step 6:** Before the first day of school the following must be on file:
- Up-to-date immunization record
 - Student Health Record
 - Health History Parts I and II and physical examination forms completed for students when it is required
 - Custody papers when applicable

NVCA looks forward to serving your family in the 2009-2010 school year. It is our commitment to provide your child(ren) with a quality Christ-Centered education. If you need clarification on any aspect of the enrollment process, please call the school at 703-273-0803.



NORTHERN VIRGINIA CHRISTIAN ACADEMY

LOWER SCHOOL APPLICATION FOR ADMISSION

Northern Virginia Christian Academy admits students of any race, color, and national or ethnic origin.

Application for Grade _____

School year 20_____ to 20_____

Date _____

Student Applicant Information

Name _____
Last First Middle

Nickname _____ Date of Birth _____

Home Phone _____ Applicant Cell Phone _____

Applicant E-mail _____

Street _____ City _____

State _____ Zip _____ Gender _____ Ethnicity _____

Current Age _____ Current Grade _____

School applicant is presently enrolled in or last attended _____

School's Street Address _____

City, State, ZIP _____

Phone _____ Fax _____

Has the applicant ever repeated a grade? Yes No If yes, which grade? _____

Has your child ever been suspended or expelled from any school for any reason? Yes No

If yes, explain _____

Does the applicant have any physical, mental or diagnosed learning disabilities? Yes No

If yes, explain _____

Musical instruments you play or want to play _____

Family Information

Father/Guardian's Full Name _____
(Circle One) Last First Middle

Home Address _____ Apt # _____

City _____ State _____ Zip _____

E-mail #1 _____ E-mail #2 _____

Marital Status _____ Church you attend _____

Home Phone _____ Cell Phone _____

Occupation _____ Business Firm _____

Business Address _____ Phone _____

City _____ State _____ Zip _____

Mother/Guardian's Full Name _____
 (Circle One) Last First Middle
 Home Address _____ Apt # _____
 City _____ State _____ Zip _____
 E-mail #1 _____ E-mail #2 _____
 Marital Status _____ Church you attend _____
 Home Phone _____ Cell Phone _____
 Occupation _____ Business Firm _____
 Business Address _____ Phone _____
 City _____ State _____ Zip _____

Other Children living at home:

Name	Date of Birth	Male or Female
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

How did you hear about NVCA? _____

Signatures of parents/legal guardians:

By signing this application, we acknowledge that:

1. We have acquainted ourselves fully with the policies of the academy.
2. We will cooperate fully with the administrative, educational, and financial policies of the academy.
3. We agree that our child will be held subject to the rules and regulations of Christian discipline as practiced by the academy.

Father/Guardian _____ Date _____
 Mother/Guardian _____ Date _____

Do you need before and/or after school extended care services? Yes No

Does the child live with both parents? Yes No

If you answered no to the above question, who is the custodial parent? _____



NORTHERN VIRGINIA CHRISTIAN ACADEMY

SIBLING APPLICATION FOR ADMISSION

Northern Virginia Christian Academy admits students of any race, color, and National or ethnic origin.

Application for Grade _____

School year 20_____ to 20_____

Date _____

Sibling Information

Name of Applicant _____
Last First Middle

Nickname _____ Date of Birth _____

Home Phone _____ Applicant Cell Phone _____

Applicant E-mail _____

Street _____ City _____

State _____ Zip _____ Gender _____ Ethnicity _____

Current Age _____ Current Grade _____

School applicant is presently enrolled in or last attended _____

School's Street Address _____

City, State, ZIP _____

Phone _____ Fax _____

Has the applicant ever repeated a grade? Yes No If yes, which grade? _____

Has your child ever been suspended or expelled from any school for any reason? Yes No

If yes, explain _____

Musical instruments you play or want to play _____

Signatures of parents/legal guardians:

By signing this application, we acknowledge that:

3. We have acquainted ourselves fully with the policies of the academy.
4. We will cooperate fully with the administrative, educational, and financial policies of the academy.
4. We agree that our child will be held subject to the rules and regulations of Christian discipline as practiced by the academy.

Father/Guardian _____

Date _____

Mother/Guardian _____

Date _____

Do you need before and/or after school extended care services? Yes No

Does the child live with both parents? Yes No

If you answered no to the above question, who is the custodial parent? _____

ADMISSIONS SUPPLEMENT

Northern Virginia Christian Academy

This is not meant to be a stressful process, but is an assessment to be used as a tool to determine your child's academic readiness for the class or grade to which you are applying. The information will help our teachers determine how to best guide or enhance your child's education. It will also help us determine if there are areas in which you as a parent will need to provide extra support to your child.

Grades 1 – 6

READING

Your child may be asked to read aloud from a book being used by the class to which he / she is applying. Your child will then be asked comprehension questions.

WRITING

Your child will be asked to do the following. Again, not meant to be stressful, but to assess the child's academic standing.

Grades 1-2 Write all letters of the alphabet & the numbers 1-10

Grades 2 – 6 Write a paragraph. You may pick your own topic or use one of the suggestions below:
Write about your best birthday
Write about your best gift
Write about your vacation

MATHEMATICS

Your child may be asked to complete a math evaluation in order to determine the best placement.

Grades 7-12

On a separate sheet of paper, please answer the following questions. Please be neat, thorough, and handwrite your answers in complete sentences.

1. Why do you want to attend Northern Virginia Christian Academy?
2. Do you believe it is important to be educated in a Christian school?
Explain why or why not.
3. What are your personal strengths and weaknesses?
4. Have you received Jesus Christ as your personal Savior?
5. If yes, please explain what it means to you to be a Christian.
6. Please describe your extra-curricular activities and hobbies.

NORTHERN VIRGINIA CHRISTIAN ACADEMY STATEMENT OF FAITH

We believe that the God of the Bible is the source of all truth; thus, all genuine intellectual pursuits lead logically to God. The Bible is the infallible Word of God, and as such it, and not man, is the standard of truth. Furthermore, we consider the primary goal of all of life and education to be the glory of God and the revelation of Jesus Christ, the hope of glory.

We are in agreement with the following historic, evangelic, Christian tenets: Salvation comes by grace alone, through faith alone, because of Christ alone, for the glory of God alone. Salvation, the free gift of God, is provided not because of any works of man but because of Christ's finished work of atonement on the cross. We seek to promote unity and charity among those affirming these truths.

When we talk about the essentials of Christianity, we refer to the basic doctrines characterizing our faith and personal relationship with Christ, separating Biblical Christianity from other beliefs. We express these doctrines as follows:

We affirm the existence of a triune God, or one God in three distinct Persons—the Father, the Son, and the Holy Spirit. This God is self-existent, eternal, unchanging, omnipotent, omniscient, omnipresent, holy, righteous, and loving. God created the universe from nothing, and He is sovereign over His creation.

We believe in the authority of Scripture, affirming the Bible as God's inspired, infallible, and inerrant Word. It is the ultimate source of truth and knowledge about God, as well as the definitive guide for our daily lives.

We believe man is a spiritual and physical being created in God's image. Because of sin, however, man lost his fellowship with God, and apart from salvation in Christ, will suffer God's judgment and eternal condemnation in Hell.

By God's grace, Jesus Christ—fully God and fully man—was sent to save us from our bondage to sin. We believe Christ was born of a virgin, died for our sins, physically rose from the dead, and will one day return to judge the living and the dead, and deliver His people. Presently Christ is in Heaven, exalted at the right hand of God. At death the believer's soul passes immediately into the presence of God, and the unbeliever's soul is eternally separated from God unto condemnation.

We believe a personal relationship with Jesus Christ and not man's religion leads to salvation. Our justification includes the forgiveness of sin and the gift of eternal life because of the exchanged life and Christ's imputed righteousness. Through the indwelling Holy Spirit, we are sanctified by God's grace and called to pursue a life of holiness in Christ.

Please sign one of the following

I believe and agree with the above Statement of Faith. I acknowledge and agree that all courses at the Academy will be taught on the basis of the Statement of Faith.

Father's (or guardian) Signature: _____ Date: _____

Mother's (or guardian) Signature: _____ Date: _____

OR

While holding different beliefs, I agree and accept that all courses at the Academy will be taught on the basis of the Statement of Faith.

Father's (or guardian) Signature: _____ Date: _____

Mother's (or guardian) Signature: _____ Date: _____



OUR MISSION

The mission of Northern Virginia Christian Academy is to glorify God through the discipleship of students and the pursuit of excellence in education with the foundations of the Bible and our focus on Jesus Christ.

OUR VISION

Our vision is to walk along side parents to educate their children to the glory of God as the creator and sustainer of all life and the source of all truth. Children are trained to look at the world through the lens of God's truth, Biblical truth. They will learn and apply that God's truth is the cornerstone to all that we are, know and learn. God is the center of all that is good and true. We do this through excellence in academics, servant leadership and exemplifying truth based on God's word integrating this in every class, subject and discipline. Our goal is to graduate students who will engage the culture and permeate it with the truths of the Word of God for His Glory and for eternal impact.

OUR CORE VALUES

Educational Objectives and Goals

- Teach from an integrated Biblical World View. All subjects are taught as part of an integrated whole, with Scripture at its center (II Timothy 3:16-17, Colossians 1:15-20).
- Provide a clear model of the Biblical Christian life through Northern Virginia Christian Academy teachers and the NVCA Board (Matthew 19:13-15, Mark 12:29-31).
- Encourage young people to develop their relationships with God the Father through Jesus Christ – to love God with all their hearts, souls, and minds (Matthew 22:37-38, II Corinthians 10:5, Romans 12:1-2).
- Encourage young people to love their neighbor as themselves (Matthew 22:39, Matthew 28:18-20).
- Value each student as created by God for a purpose (Psalm 139:13-17).
- Help each family to remain the primary influence in the student's life. The calendar provides plenty of time for family traditions and activities at holiday times (Deuteronomy 6:4-9, Ephesians 6:4, Proverbs 23:24-26 — Read on; this is a father teaching an older son).
- Develop time management, self discipline, and strong work ethics in our students through the Northern Virginia Christian Academy program (II Timothy 2:15, Galatians 5:22-23, II Peter 1:5-11).
- Encourage every student to develop a love for learning and the desire to live up to his/her academic potential.
- Provide an orderly atmosphere conducive to the attaining of these goals.

“Let the word of Christ dwell in you richly as you teach and admonish one another with all wisdom, and as you sing psalms, hymns and spiritual songs with gratitude in your hearts to God. And whatever you do, whether in word or deed, do it all in the name of the Lord Jesus, giving thanks to God the Father through Him.” (Colossians 3:16, 17).

PARENT/GUARDIAN STATEMENT OF SUPPORT

Northern Virginia Christian Academy
11000 Berry Street, Fairfax, VA 22030
Office: 703-273-0803 Fax 703-273-0805

If my child is permitted to attend Northern Virginia Christian Academy, I will acknowledge, support and agree to the following:

1. To have my child trained according to the Statement of Faith and Mission of Northern Virginia Christian Academy.
2. To abide by the policies and rules stated in the Parent/Student Handbook.
3. The school's right to place my child in the appropriate grade/classes.
4. The school's right to dismiss students who do not respect the school's spiritual and moral standards and who do not cooperate in the education process.
5. The school's right to require non-supportive and uncooperative parents to withdraw their children from NVCA.
6. The school's right and responsibility to discipline according to school policy.
7. To supervise my child's homework and keep in regular contact with my child's teachers.

In addition, I agree to the following:

1. To support the school's activities through attendance and participation.
2. To support the school through prayer and volunteering.
3. For my child to participate in scheduled field trips and school activities.
4. The financial policy and all of the obligations stated therein.

ALL FIRST YEAR STUDENTS ARE ACCEPTED ON A NINE-WEEK PROBATION BASIS.

Student's Name (please print)

Grade

Date

Parent/Guardian Signature

Date

How long has this student attended your school? _____

What word(s) come to your mind that best describe(s) this student _____

What do you consider to be the student's greatest strengths academically and personally? _____

Please comment on any emotional, social, behavioral, physical or learning challenges that NVCA needs to be aware of.

I recommend this student to Northern Virginia Christian Academy:

_____ Enthusiastically

_____ Confidently

_____ With reservation

_____ Not recommended

School _____

School Address _____

Street

City

State

Zip

Name of evaluator _____

Position _____

Signature _____ Date _____

CONFIDENTIALITY

Please complete this form with the knowledge that it may be retained in the student's file. In accordance with the Family Educational Rights and Privacy Act of 1974, students 18 years of age and older have access to their permanent files, which may include forms such as this one. NVCA does not provide access to the admission records of its applicants, including students who are rejected, and students who decline an offer of admission.

RETURN TO: Admissions Office
Northern Virginia Christian Academy
11000 Berry Street
Fairfax, VA 22030

Phone: 703.273.0803 Fax: 703.273.0805

Request for the Release of Records

Northern Virginia Christian Academy
11000 Berry Street, Fairfax, VA 22030
Office: 703-273-0803 Fax: 703-273-0805

To: _____ Date: _____

Name of previous school

Address

City

State

Zip

Dear Principal:

You are hereby requested to send the records of:

Students Name _____

Applying for grade _____ at Northern Virginia Christian Academy.

PLEASE SEND RECORDS TO: Registrar
Northern Virginia Christian Academy
11000 Berry Street
Fairfax, VA 22030

The records to be sent are:

___ Attendance information and school enrollment

___ Personal and family (Statistical information)

___ Academic Records including Report Cards, Transcripts, etc.

___ Standardized test scores

___ Physical health information and immunization records

___ Results of testing for learning disabilities and related developmental issues

___ Behavior records

___ Others _____

Signature of parent/guardian

Date

Northern Virginia Christian Academy

2009 – 2010 Tuition and Fee Schedule

Application fee - per new student (Maximum = \$450.00 per family) **\$150.00**
 - Submitted with application and non-refundable

Administrative fee - per current student (Maximum = \$100.00 per family) **35.00**
 - Submitted with application and non-refundable

Registration fee – New and returning students **\$500.00**

- This fee is non-refundable
- This fee is payable at time of acceptance and is required to enroll a student
- **This fee includes:**

	Lower School	Middle School	Upper School
Book rental and consumables	\$400.00	\$400.00	\$400.00
Technology	50.00	50.00	50.00
Processing	50.00	50.00	50.00

Yearbook 50.00

- ** Each student will receive a yearbook unless parents request otherwise
- This fee will be due in September, is non-refundable and applies to each yearbook purchased.

Middle School Fall Mini-Retreat \$50.00

Upper School Fall 3-day Retreat \$125.00

- Retreat fees are due prior to the event
- Retreat fees may vary slightly due to the actual cost of the retreat. Retreat attendance is required.

Athletic Fee - per sport \$ 125.00

- This fee is due before the first regular season practice
- This fee is paid, per sport, by the participating athlete and helps underwrite the cost of referees, equipment, awards, athletic association dues and tournament expenses.

Tuition

	Lower School	Middle School	Upper School
- Annual Tuition	\$ 7,800.00	\$ 7,950.00	\$ 8,800.00
- Part-time students in the Upper School cost per course -			\$ 1,800.00
- Note: Maximum number of part-time courses is two (2). Three (3) or more courses equals full-time and requires full-tuition.			

Tuition Assistance

- Tuition Assistance information is available from the school office.
- The funds available are limited and will be dispensed to those with the greatest need and who have completed the Online and NVCA Application Process.
- Begin the process by going to www.cfslogin.com and complete the form to determine whether you qualify for tuition assistance and, if you do, for how much. Please call 703-273-0803 to request the five-digit school code needed to login.

Payment Options

- Pay in full on or before July 1, 2009
- Two payment plan - Payments are due July 5 and November 5, 2009 **or**
 - Payments are due July 20 and November 20, 2009
- Ten month payment plan
 - First payment due on or before July 5 or July 20, 2009
 - Final payment due on or before April 5 or April 20, 2010
- 11-month payment plan
 - First payment due on or before June 5, or June 20, 2009
 - Final payment due on or before April 5, or April 20, 2010

Northern Virginia Christian Academy Dress Code

The purpose of the dress code is two-fold: 1) to promote the qualities of cleanliness, neatness, and modesty; and 2) to promote a learning environment with a minimum of distractions.

It is the student's responsibility to wear the appropriate attire and maintain a personal appearance within these guidelines. Parents are expected to help students comply with the dress code. The Administration will be the final authority in the interpretation of the code. Any clothing considered by the Administration to be outside the boundaries of the school dress code will not be permitted.

The guidelines that follow are the minimum standard for dress at NVCA.

GENERAL GUIDELINES:

Shirts:

- Collared dress, polo and/or golf shirt style with sleeves (short or long) and must be relaxed fit (not tight)
- Regular and mock turtlenecks shirts are also acceptable as collared shirts.
- Non-collared shirts, not undershirts, with no objectionable writing or advertisements/slogans are allowed as long as they are worn with a collared shirt over them.
- As minimum, shirts with buttons are to be buttoned up to but not including the top button
- Shirts that are designed to be a tuck-in shirt must be tucked in. Shirts tailored to be worn outside do not need to be tucked in.

Pants:

- Pants and slacks are acceptable plus capris pants for girls. They are to be a "Relaxed Fit." Color choices are khaki, off white, black, navy, brown and gray.
- Pants made of Jean material, of any color, are not permitted.
- Pants cannot be frayed, tattered or have holes in them.
- Pants must be worn above the hips.
- Pants that have belt loops require a belt
- Pants can be no longer than the instep.

Skirts:

- Girls may wear skirts.
- Skirt length can be no more than two inches above the knee when kneeling.
- Skirts made of jean material are not permitted.
- Skirts cannot be frayed, tattered or have holes in them.
- Skirts must be worn above the hips.
- Skirts with belt loops require a belt.

Shorts:

- Shorts, plus skorts for girls, may be worn during the months of September, May and June.
- Color options are khaki, off white, black, navy, brown and gray.
- Length can be no more than two inches above the knee when kneeling
- Jean material is not acceptable
- Shorts and skorts cannot be frayed, tattered or have holes in them.
- Shorts and skorts must be worn above the hips.
- Shorts and skorts with belt loops must have a belt

Sweaters and Jackets:

- All materials, fabrics, except for jean material, are permitted.
- Jackets will not be worn in school.
- Sweatshirts are not permitted.
- Hooded outer ware will not be worn in school.

Hygiene/Makeup and Jewelry:

- Hair neatly trimmed, well groomed.
 - Boys hair, when it is naturally groomed, must be above and off the collar and bangs must be above the eyebrows.
 - Color must be natural; no pink, blue, green, unnatural red, etc.
 - No faddish haircuts
- Jewelry/Accessories
 - Girls - maximum of two earrings in each ear, no gauges
 - Boys - no earrings
 - Wallet and chains must be kept in the pockets.
 - Sunglasses, hats, caps, hoods and the like will NOT be worn inside the school building.
 - Belts – no studded belts.
 - Girls – make-up, is to be natural looking, no extremes
 - No visible tattoos and body piercing

Foot Wear:

- Leather dress shoes, walking shoes and sneakers are acceptable footwear.
- Sneakers are to be low-cut, **no higher than the ankle** with laces tied.
- Military style boots/shoes, work boots/shoes, hiking boots/shoes, and the like, are not permitted.
- Dress sandals are permitted. All other sandal styles and crocks are not permitted.
- Socks are required at all times for approved shoes and sneakers.

Spirit Day (Dress-down Day) – Spirit Day will be earned by students for compliance with the dress code. Frequency is not guaranteed. Jeans may be worn provided the student is wearing Spirit Wear (i.e. Falcon T-shirt). Spirit Wear must be visible and worn all day.

Northern Virginia Christian Academy

Curriculum 2009-10

	K	1	2	3	4	5	6
Writing	SSRW + 30 WWC	SSRW WRTG WRKSHP + 30 WWC	SSRW WRTG WRKSHP + 30 WWC	BJU Eng. WRTG WRKSHP + 30 WWC	BJU Eng. WRTG WRKSHP + 30 WWC	BJU Eng. WRTG WRKSHP + 30 WWC	BJU Eng. WRTG WRKSHP + 30 WWC
Reading	SSRW, A Beka Resources	SSRW, A Beka Resources, Trade Books	SSRW, BJU, Trade Books	BJU, Trade Books	BJU, Trade Books	BJU, Trade Books	BJU, Trade Books
Hand- writing	SSRW	SSRW	SSRW	Z-B	N/A	N/A	N/A
Spelling	SSRW	SSRW	SSRW	Z-B 4 th Grade	Z-B 5 th Grade	Z-B 6 th Grade	Z-B 7 th Grade
Bible	PABC	PABC	PABC (Ancient Egypt)	PABC	PABC	PABC	PABC
Science	N/A	BJU	BJU	BJU	BJU	BJU	BJU
History	A Beka Community Helpers	A Beka Home, School, Community	A Beka Our America	A Beka Famous Americans	A Beka + Virginia History	BJU North America	BJU Ancient Civilization
Math	Excelmath	Excelmath	Excelmath	Excelmath	Excelmath	Excelmath	Excelmath

Abbreviations: **SSRW**=Sing, Spell, Read & Write; **30 WWC**= 30 Week Writing Curriculum; **BJU** = Bob Jones Univ.; **Z-B** = Zaner-Bloser; **PABC** = Positive Action Bible Curriculum

Curriculum materials undergo annual review and may be upgraded by the beginning of the new year.