



# Northern Virginia Christian Academy

## New-Enrollment Checklist

We are honored that you are considering Northern Virginia Christian Academy to provide a Christian Education for your child(ren). Once you decide to apply you will need to complete the application process by following the steps below:

- Step 1:**
- Student Application
  - Admission Supplement
  - Statement of Faith
  - Parent/Guardian Statement of Support
  - Student Code of Conduct, 7<sup>th</sup>-12<sup>th</sup> grades
  - Request for the Release of Records
  - \$150.00 New Student Application Fee
- Step 2:**
- Entrance Testing-to determine academic/grade placement and/or acceptance. Standardized testing taken in the past/current year may be considered in place of entrance testing.
  - Report Cards-NVCA needs the current year report card for kindergarten students and the current and past year report cards for students in grade one (1) through high school.
  - Personal Evaluation Forms – English and Math Teacher
  - School Family Handbook - this manual needs to be read in preparation for the interview. It can be viewed on NVCA's website.
  - Letter of Reference for middle and upper school students, when possible, from the pastor of the church the student attends.
- Step 3:**
- Family Interview - will follow the entrance testing and receipt of the student's report cards and personal evaluation forms. We will contact you to set up an appointment.
- Step 4:** Upon notification of ACCEPTANCE:
- The registration fee is due
  - Financial Agreement signed
  - Enrollment with FACTS, if not paying in one payment
  - Complete other forms as requested
  - Transcripts received from prior school
  - Extended Care registration forms, when needed, for students in K-8<sup>th</sup>
  - Copy of birth certificate
  - Emergency Care Forms
- Step 5:** Placement on class roster
- Step 6:** Before the first day of school the following must be on file:
- Up-to-date immunization record
  - Student Health Record
  - Health History Parts I and II and physical examination forms completed for students when it is required
  - Custody papers when applicable

NVCA looks forward to serving your family in the 2009-2010 school year. It is our commitment to provide your child(ren) with a quality Christ-Centered education. If you need clarification on any aspect of the enrollment process, please call the school at 703-273-0803.



# NORTHERN VIRGINIA CHRISTIAN ACADEMY

## MIDDLE SCHOOL APPLICATION FOR ADMISSION

Northern Virginia Christian Academy admits students of any race, color, and National or ethnic origin.

Application for Grade \_\_\_\_\_

School year 20\_\_\_\_\_ to 20\_\_\_\_\_

Date \_\_\_\_\_

### Student Applicant Information

Name \_\_\_\_\_  
Last First Middle

Nickname \_\_\_\_\_ Date of Birth \_\_\_\_\_

Home Phone \_\_\_\_\_ Applicant Cell Phone \_\_\_\_\_

Applicant E-mail \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Gender \_\_\_\_\_ Ethnicity \_\_\_\_\_

Current Age \_\_\_\_\_ Current Grade \_\_\_\_\_

School applicant is presently enrolled in or last attended \_\_\_\_\_

School's Street Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Has the applicant ever repeated a grade? Yes  No  If yes, which grade? \_\_\_\_\_

Has your child ever been suspended or expelled from any school for any reason? Yes  No

If yes, explain \_\_\_\_\_

Does the applicant have any physical, mental or diagnosed learning disabilities? Yes  No

If yes, explain \_\_\_\_\_

Musical instruments you play or want to play \_\_\_\_\_

### Family Information

Father/Guardian's Full Name \_\_\_\_\_  
(Circle One) Last First Middle

Home Address \_\_\_\_\_ Apt # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail #1 \_\_\_\_\_ E-mail #2 \_\_\_\_\_

Marital Status \_\_\_\_\_ Church you attend \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Occupation \_\_\_\_\_ Business Firm \_\_\_\_\_

Business Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Mother/Guardian's Full Name \_\_\_\_\_  
(Circle One) Last First Middle

Home Address \_\_\_\_\_ Apt # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-mail #1 \_\_\_\_\_ E-mail #2 \_\_\_\_\_

Marital Status \_\_\_\_\_ Church you attend \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Occupation \_\_\_\_\_ Business Firm \_\_\_\_\_

Business Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Other Children living at home:**

Name	Date of Birth	Male or Female
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

How did you hear about NVCA? \_\_\_\_\_

**Signatures of parents/legal guardians:**

By signing this application, we acknowledge that:

1. We have acquainted ourselves fully with the policies of the academy.
2. We will cooperate fully with the administrative, educational, and financial policies of the academy.
3. We agree that our child will be held subject to the rules and regulations of Christian discipline as practiced by the academy.

Father/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Mother/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Do you need before and/or after school extended care services? Yes  No

Does the child live with both parents? Yes  No

If you answered no to the above question, who is the custodial parent? \_\_\_\_\_



# NORTHERN VIRGINIA CHRISTIAN ACADEMY

## SIBLING APPLICATION FOR ADMISSION

Northern Virginia Christian Academy admits students of any race, color, and National or ethnic origin.

Application for Grade \_\_\_\_\_

School year 20\_\_\_\_\_ to 20\_\_\_\_\_

Date \_\_\_\_\_

### Sibling Information

Name of Applicant \_\_\_\_\_  
Last First Middle

Nickname \_\_\_\_\_ Date of Birth \_\_\_\_\_

Home Phone \_\_\_\_\_ Applicant Cell Phone \_\_\_\_\_

Applicant E-mail \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Gender \_\_\_\_\_ Ethnicity \_\_\_\_\_

Current Age \_\_\_\_\_ Current Grade \_\_\_\_\_

School applicant is presently enrolled in or last attended \_\_\_\_\_

School's Street Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Has the applicant ever repeated a grade? Yes  No  If yes, which grade? \_\_\_\_\_

Has your child ever been suspended or expelled from any school for any reason? Yes  No

If yes, explain \_\_\_\_\_

Musical instruments you play or want to play \_\_\_\_\_

### Signatures of parents/legal guardians:

By signing this application, we acknowledge that:

- 3. We have acquainted ourselves fully with the policies of the academy.
- 4. We will cooperate fully with the administrative, educational, and financial policies of the academy.
- 4. We agree that our child will be held subject to the rules and regulations of Christian discipline as practiced by the academy.

Father/Guardian \_\_\_\_\_

Date \_\_\_\_\_

Mother/Guardian \_\_\_\_\_

Date \_\_\_\_\_

Do you need before and/or after school extended care services? Yes  No

Does the child live with both parents? Yes  No

If you answered no to the above question, who is the custodial parent? \_\_\_\_\_

# ADMISSIONS SUPPLEMENT

## Northern Virginia Christian Academy

This is not meant to be a stressful process, but is an assessment to be used as a tool to determine your child's academic readiness for the class or grade to which you are applying. The information will help our teachers determine how to best guide or enhance your child's education. It will also help us determine if there are areas in which you as a parent will need to provide extra support to your child.

### Grades 1 – 6

#### **READING**

Your child may be asked to read aloud from a book being used by the class to which he / she is applying. Your child will then be asked comprehension questions.

#### **WRITING**

Your child will be asked to do the following. Again, not meant to be stressful, but to assess the child's academic standing.

**Grades 1-2** Write all letters of the alphabet & the numbers 1-10

**Grades 2 – 6** Write a paragraph. You may pick your own topic or use one of the suggestions below:  
Write about your best birthday  
Write about your best gift  
Write about your vacation

#### **MATHEMATICS**

Your child may be asked to complete a math evaluation in order to determine the best placement.

### Grades 7-12

On a separate sheet of paper, please answer the following questions. Please be neat, thorough, and handwrite your answers in complete sentences.

1. Why do you want to attend Northern Virginia Christian Academy?
2. Do you believe it is important to be educated in a Christian school?  
Explain why or why not.
3. What are your personal strengths and weaknesses?
4. Have you received Jesus Christ as your personal Savior?
5. If yes, please explain what it means to you to be a Christian.
6. Please describe your extra-curricular activities and hobbies.

# NORTHERN VIRGINIA CHRISTIAN ACADEMY STATEMENT OF FAITH

We believe that the God of the Bible is the source of all truth; thus, all genuine intellectual pursuits lead logically to God. The Bible is the infallible Word of God, and as such it, and not man, is the standard of truth. Furthermore, we consider the primary goal of all of life and education to be the glory of God and the revelation of Jesus Christ, the hope of glory.

We are in agreement with the following historic, evangelic, Christian tenets: Salvation comes by grace alone, through faith alone, because of Christ alone, for the glory of God alone. Salvation, the free gift of God, is provided not because of any works of man but because of Christ's finished work of atonement on the cross. We seek to promote unity and charity among those affirming these truths.

When we talk about the essentials of Christianity, we refer to the basic doctrines characterizing our faith and personal relationship with Christ, separating Biblical Christianity from other beliefs. We express these doctrines as follows:

We affirm the existence of a triune God, or one God in three distinct Persons—the Father, the Son, and the Holy Spirit. This God is self-existent, eternal, unchanging, omnipotent, omniscient, omnipresent, holy, righteous, and loving. God created the universe from nothing, and He is sovereign over His creation.

We believe in the authority of Scripture, affirming the Bible as God's inspired, infallible, and inerrant Word. It is the ultimate source of truth and knowledge about God, as well as the definitive guide for our daily lives.

We believe man is a spiritual and physical being created in God's image. Because of sin, however, man lost his fellowship with God, and apart from salvation in Christ, will suffer God's judgment and eternal condemnation in Hell.

By God's grace, Jesus Christ—fully God and fully man—was sent to save us from our bondage to sin. We believe Christ was born of a virgin, died for our sins, physically rose from the dead, and will one day return to judge the living and the dead, and deliver His people. Presently Christ is in Heaven, exalted at the right hand of God. At death the believer's soul passes immediately into the presence of God, and the unbeliever's soul is eternally separated from God unto condemnation.

We believe a personal relationship with Jesus Christ and not man's religion leads to salvation. Our justification includes the forgiveness of sin and the gift of eternal life because of the exchanged life and Christ's imputed righteousness. Through the indwelling Holy Spirit, we are sanctified by God's grace and called to pursue a life of holiness in Christ.

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Please sign one of the following

I believe and agree with the above Statement of Faith. I acknowledge and agree that all courses at the Academy will be taught on the basis of the Statement of Faith.

Father's (or guardian) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mother's (or guardian) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*OR*

While holding different beliefs, I agree and accept that all courses at the Academy will be taught on the basis of the Statement of Faith.

Father's (or guardian) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mother's (or guardian) Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## OUR MISSION

The mission of Northern Virginia Christian Academy is to glorify God through the discipleship of students and the pursuit of excellence in education with the foundations of the Bible and our focus on Jesus Christ.

## OUR VISION

Our vision is to walk along side parents to educate their children to the glory of God as the creator and sustainer of all life and the source of all truth. Children are trained to look at the world through the lens of God's truth, Biblical truth. They will learn and apply that God's truth is the cornerstone to all that we are, know and learn. God is the center of all that is good and true. We do this through excellence in academics, servant leadership and exemplifying truth based on God's word integrating this in every class, subject and discipline. Our goal is to graduate students who will engage the culture and permeate it with the truths of the Word of God for His Glory and for eternal impact.

## OUR CORE VALUES

### Educational Objectives and Goals

- Teach from an integrated Biblical World View. All subjects are taught as part of an integrated whole, with Scripture at its center (II Timothy 3:16-17, Colossians 1:15-20).
- Provide a clear model of the Biblical Christian life through Northern Virginia Christian Academy teachers and the NVCA Board (Matthew 19:13-15, Mark 12:29-31).
- Encourage young people to develop their relationships with God the Father through Jesus Christ – to love God with all their hearts, souls, and minds (Matthew 22:37-38, II Corinthians 10:5, Romans 12:1-2).
- Encourage young people to love their neighbor as themselves (Matthew 22:39, Matthew 28:18-20).
- Value each student as created by God for a purpose (Psalm 139:13-17).
- Help each family to remain the primary influence in the student's life. The calendar provides plenty of time for family traditions and activities at holiday times (Deuteronomy 6:4-9, Ephesians 6:4, Proverbs 23:24-26 — Read on; this is a father teaching an older son).
- Develop time management, self discipline, and strong work ethics in our students through the Northern Virginia Christian Academy program (II Timothy 2:15, Galatians 5:22-23, II Peter 1:5-11).
- Encourage every student to develop a love for learning and the desire to live up to his/her academic potential.
- Provide an orderly atmosphere conducive to the attaining of these goals.

*"Let the word of Christ dwell in you richly as you teach and admonish one another with all wisdom, and as you sing psalms, hymns and spiritual songs with gratitude in your hearts to God. And whatever you do, whether in word or deed, do it all in the name of the Lord Jesus, giving thanks to God the Father through Him." (Colossians 3:16, 17).*

# PARENT/GUARDIAN STATEMENT OF SUPPORT

Northern Virginia Christian Academy  
11000 Berry Street, Fairfax, VA 22030  
Office: 703-273-0803 Fax 703-273-0805

***If my child is permitted to attend Northern Virginia Christian Academy, I will acknowledge, support and agree to the following:***

1. To have my child trained according to the Statement of Faith and Mission of Northern Virginia Christian Academy.
2. To abide by the policies and rules stated in the Parent/Student Handbook.
3. The school's right to place my child in the appropriate grade/classes.
4. The school's right to dismiss students who do not respect the school's spiritual and moral standards and who do not cooperate in the education process.
5. The school's right to require non-supportive and uncooperative parents to withdraw their children from NVCA.
6. The school's right and responsibility to discipline according to school policy.
7. To supervise my child's homework and keep in regular contact with my child's teachers.

***In addition, I agree to the following:***

1. To support the school's activities through attendance and participation.
2. To support the school through prayer and volunteering.
3. For my child to participate in scheduled field trips and school activities.
4. To purchase student health insurance through the school, if I do not carry health insurance for my child, or if my child participates in sports and my health insurance does not adequately support sports related injuries.
5. The financial policy and all of the obligations stated therein.

ALL FIRST YEAR STUDENTS ARE ACCEPTED ON A NINE-WEEK PROBATION BASIS.

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Student's Name (please print)

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Grade

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Date

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Parent/Guardian Signature

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Date

# SECONDARY CODE OF CONDUCT SCHOOL PLEDGE

Northern Virginia Christian academy  
11000 Berry Street, Fairfax, VA 22030  
Office:703-273-0803 Fax 703-273-0805

Each student in grades 7 – 12, while a student at Northern Virginia Christian Academy, must agree to uphold the following pledge. This pledge must be signed every school year.

1. I pledge myself to follow the teachings of the Bible and its values. My behavior will be an example of these teachings both **on** and **off** campus.
2. I pledge myself to support the institutional preferences and policies of the school, which are intended to promote our community life together.
3. I pledge myself to abstain from the use of tobacco, alcoholic beverages, illegal drugs, and immoral behavior as defined by Scripture, which includes, but is not limited to premarital sex and homosexual behavior.
4. I pledge myself to exert a positive influence in my social relationships and to be a responsible member of the school community.
5. I pledge myself to support the following school-wide standards:
  - a. Follow directions when they are given.
  - b. Help keep the school building and property free of trash.
  - c. Not calling students and school personnel inappropriate names.
  - d. Not using vulgar and profane language.
  - e. Obey the school's "closed campus" policy.
  - f. No lying, cheating, stealing, forgery, coercion, or fighting.
  - g. Conduct myself in a manner that does not disturb others.
  - h. Stay out of areas that the school has classified as "off limits".
  - i. The school dress code.

I have read the above pledge and agree to abide by all that is contained therein. I acknowledge that if my behavior is not consistent with this pledge and the school rules that this pledge represents, I forfeit my privilege to be enrolled as a student at Northern Virginia Christian Academy.

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Student's Signature

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Date

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Parent/Guardian Signature

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Date

**SECONDARY PERSONAL EVALUATION**  
**Grades 7-12**  
**Northern Virginia Christian Academy**

**ENGLISH TEACHER**

This student is applying for admission to Northern Virginia Christian Academy. As this student's previous English teacher, we need your honest appraisal of his/her ability in English and the chances for success at the next level. Please complete this evaluation and return it to the NVCA admissions office. Thank you for taking the time to complete this form. For summer applicants, if the student's previous English teacher is unavailable, the Principal may complete this form.

Student's Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street City State Zip

Previous school attended \_\_\_\_\_ Grade \_\_\_\_\_

**Check the description which best applies to this student**

	Outstanding	Above Average	Average	Below Average	No Basis for Judgement
Adjusts to new situations					
Shows appropriate maturity for age					
Shows self-confidence					
Shows respect of adults					
Interacts appropriately with others					
Responds well to discipline					
Follows directions					
Shows responsibility					
Completes assigned work on time					
Prepares well for quizzes and tests					
Works well independently					
Family's relationship with the school					
Character and personal integrity					
Respects property of others					
Listens attentively					
Participates in class discussions					

How long has this student attended your school? \_\_\_\_\_

What word(s) come to your mind that best describe(s) this student \_\_\_\_\_

What do you consider to be the student's greatest strengths academically and personally? \_\_\_\_\_

Please comment on any emotional, social, behavioral, physical or learning problems that we need to be aware of. \_\_\_\_\_

I recommend this student to Northern Virginia Christian Academy:

\_\_\_\_\_ Enthusiastically

\_\_\_\_\_ Confidently

\_\_\_\_\_ With reservation

\_\_\_\_\_ Not recommended

School \_\_\_\_\_

School Address \_\_\_\_\_

Street

City

State

Zip

Name of evaluator \_\_\_\_\_

Position \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### CONFIDENTIALITY

Please complete this form with the knowledge that it may be retained in the student's file. In accordance with the Family Educational Rights and Privacy Act of 1974, students 18 years of age and older have access to their permanent files, which may include forms such as this one. NVCA does not provide access to the admission records of its applicants, including students who are rejected, and students who decline an offer of admission.

**RETURN TO:** Admissions Office  
Northern Virginia Christian Academy  
11000 Berry Street  
Fairfax, VA 22030

703.273.803

Fax: 703.273.0805

**SECONDARY PERSONAL EVALUATION**  
**Grades 7-12**  
**Northern Virginia Christian Academy**

**MATH TEACHER**

This student is applying for admission to Northern Virginia Christian Academy. As this student's previous math teacher, we need your honest appraisal of his/her ability in math and the chances for success at the next level. Please complete this evaluation and return it to the NVCA admissions office. Thank you for taking the time to complete this form. For summer applicants, if the student's previous math teacher is unavailable, the Principal may complete this form.

Student's Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street City State Zip

Previous school attended \_\_\_\_\_ Grade \_\_\_\_\_

**Check the description which best applies to this student**

	Outstanding	Above Average	Average	Below Average	No Basis for Judgement
Adjusts to new situations					
Shows appropriate maturity for age					
Shows self-confidence					
Shows respect of adults					
Interacts appropriately with others					
Responds well to discipline					
Follows directions					
Shows responsibility					
Completes assigned work on time					
Prepares well for quizzes and tests					
Works well independently					
Family's relationship with the school					
Character and personal integrity					
Respects property of others					
Listens attentively					
Participates in class discussions					

How long has this student attended your school? \_\_\_\_\_

What word(s) come to your mind that best describe(s) this student \_\_\_\_\_

What do you consider to be the student's greatest strengths academically and personally? \_\_\_\_\_

Please comment on any emotional, social, behavioral, physical or learning problems that we need to be aware of. \_\_\_\_\_

I recommend this student to Northern Virginia Christian Academy:

\_\_\_\_\_ Enthusiastically

\_\_\_\_\_ Confidently

\_\_\_\_\_ With reservation

\_\_\_\_\_ Not recommended

School \_\_\_\_\_

School Address \_\_\_\_\_  
Street City State Zip

Name of evaluator \_\_\_\_\_

Position \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### CONFIDENTIALITY

Please complete this form with the knowledge that it may be retained in the student's file. In accordance with the Family Educational Rights and Privacy Act of 1974, students 18 years of age and older have access to their permanent files, which may include forms such as this one. NVCA does not provide access to the admission records of its applicants, including students who are rejected, and students who decline an offer of admission.

**RETURN TO:** Admissions Office  
Northern Virginia Christian Academy  
11000 Berry Street  
Fairfax, Virginia 22030

703.273.803

Fax: 703.273.0805

## ***Request for the Release of Records***

Northern Virginia Christian Academy  
11000 Berry Street, Fairfax, VA 22030  
Office: 703-273-0803 Fax: 703-273-0805

To: \_\_\_\_\_ Date: \_\_\_\_\_  
Name of previous school

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

Dear Principal:

You are hereby requested to send the records of:

Students Name \_\_\_\_\_

Applying for grade \_\_\_\_\_ at Northern Virginia Christian Academy.

**PLEASE SEND RECORDS TO:** Registrar  
Northern Virginia Christian Academy  
11000 Berry Street  
Fairfax, VA 22030

### **The records to be sent are:**

\_\_\_ Attendance information and school enrollment

\_\_\_ Personal and family (Statistical information)

\_\_\_ Academic Records including Report Cards, Transcripts, etc.

\_\_\_ Standardized test scores

\_\_\_ Physical health information and immunization records

\_\_\_ Results of testing for learning disabilities and related developmental issues

\_\_\_ Behavior records

\_\_\_ Others \_\_\_\_\_

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

# Northern Virginia Christian Academy

## ***Middle School – grades 7-8***

2008-2009 Course Offerings

### **Grade 7**

**Bible**

**Math** – Pre-Algebra

**Social Studies** – American History

**English** – Grammar/Composition/Lit

**Science** – Earth Science

**PE**

**Tech** – Keyboarding

Microsoft Office Suite

### **Grade 8**

**Bible**

**Math** – Pre-Algebra or Algebra I

**Social Studies** – Geography

**English** – Grammar/Composition/Lit

**Science** – Physical Science, (Intro)

**Foreign Language** – Spanish I

**PE**

**Tech** – Keyboarding

Microsoft Office Suite

**FLEX** (Foreign Language Experience) is a year long program that exposes students to a foreign language and its culture. They experience a different foreign language each grading period.

### **Grade 7**

**FLEX** - Spanish

French

Arabic

Chinese

### **Grade 8**

**FLEX** – Spanish

French

Arabic

Chinese

**Specials** are courses and activities that all middle students will participate in and generally run the entire year.

### **Grade 7**

**Specials** – Band

Chorus

Art

Creative Writing

Logic

Latin – Etymology

Study Skills

### **Grade 8**

**Specials** - Band

Chorus

Art

Creative Writing

Logic

Latin – etymology

Study Skills

The following opportunities, plus additional clubs that may be added, will be offered based on student interest and teacher availability to sponsor them. Students are free to choose one or more or none of the following opportunities.

### **Grade 7**

**Additional Club and  
Competition Opportunities**

Spelling Bee

Geography Bee

Bible Quiz Team

### **Grade 8**

**Additional Club and  
Competition Opportunities**

Spelling Bee

Geography Bee

Bible Quiz Team

# Northern Virginia Christian Academy

## 2009 – 2010 Tuition and Fee Schedule

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**Application fee** - per new student (Maximum = \$450.00 per family) **\$150.00**  
- Submitted with application and non-refundable

**Administrative fee** - per current student (Maximum = \$100.00 per family) **35.00**  
- Submitted with application and non-refundable

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**Registration fee – New and returning students** **\$500.00**

- This fee is non-refundable
- This fee is payable at time of acceptance and is required to enroll a student
- **This fee includes:**

	Lower School	Middle School	Upper School
Book rental and consumables	\$400.00	\$400.00	\$400.00
Technology	50.00	50.00	50.00
Processing	50.00	50.00	50.00

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**Yearbook** 50.00

- \*\* Each student will receive a yearbook unless parents request otherwise
- This fee will be due in September, is non-refundable and applies to each yearbook purchased.

**Middle School Fall Mini-Retreat** \$50.00

**Upper School Fall 3-day Retreat** \$125.00

- Retreat fees are due prior to the event
- Retreat fees may vary slightly due to the actual cost of the retreat. Retreat attendance is required.

**Athletic Fee - per sport** \$ 125.00

- This fee is due before the first regular season practice
- This fee is paid, per sport, by the participating athlete and helps underwrite the cost of referees, equipment, awards, athletic association dues and tournament expenses.

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**Tuition**

	Lower School	Middle School	Upper School
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- |   |             |             |             |
|---|-------------|-------------|-------------|
| - Annual Tuition  | \$ 7,800.00 | \$ 7,950.00 | \$ 8,800.00 |
| - Part-time students in the Upper School cost per course -  |             |             | \$ 1,800.00 |
| - Note: Maximum number of part-time courses is two (2). Three (3) or more courses equals full-time and requires full-tuition. |             |             |             |

**Tuition Assistance**

- Tuition Assistance information is available from the school office.
- The funds available are limited and will be dispensed to those with the greatest need and who have completed the Online and NVCA Application Process.
- Begin the process by going to [www.cfslogin.com](http://www.cfslogin.com) and complete the form to determine whether you qualify for tuition assistance and, if you do, for how much. Please call 703-273-0803 to request the five-digit school code needed to login.

### Payment Options

- Pay in full on or before July 1, 2009
- Two payment plan - Payments are due July 5 and November 5, 2009 **or**
  - Payments are due July 20 and November 20, 2009
- Ten month payment plan
  - First payment due on or before July 5 or July 20, 2009
  - Final payment due on or before April 5 or April 20, 2010
- 11-month payment plan
  - First payment due on or before June 5, or June 20, 2009
  - Final payment due on or before April 5, or April 20, 2010

# Northern Virginia Christian Academy Dress Code

**The purpose of the dress code is two-fold:** 1) to promote the qualities of cleanliness, neatness, and modesty; and 2) to promote a learning environment with a minimum of distractions.

It is the student's responsibility to wear the appropriate attire and maintain a personal appearance within these guidelines. Parents are expected to help students comply with the dress code. The Administration will be the final authority in the interpretation of the code. Any clothing considered by the Administration to be outside the boundaries of the school dress code will not be permitted.

The guidelines that follow are the minimum standard for dress at NVCA.

## **GENERAL GUIDELINES:**

### **Shirts:**

- Collared dress, polo and/or golf shirt style with sleeves (short or long) and must be relaxed fit (not tight)
- Regular and mock turtlenecks shirts are also acceptable as collared shirts.
- Non-collared shirts, not undershirts, with no objectionable writing or advertisements/slogans are allowed as long as they are worn with a collared shirt over them.
- As minimum, shirts with buttons are to be buttoned up to but not including the top button
- Shirts that are designed to be a tuck-in shirt must be tucked in. Shirts tailored to be worn outside do not need to be tucked in.

### **Pants:**

- Pants and slacks are acceptable plus capris pants for girls. They are to be a "Relaxed Fit." Color choices are khaki, off white, black, navy, brown and gray.
- Pants made of Jean material, of any color, are not permitted.
- Pants cannot be frayed, tattered or have holes in them.
- Pants must be worn above the hips.
- Pants that have belt loops require a belt
- Pants can be no longer than the instep.

### **Skirts:**

- Girls may wear skirts.
- Skirt length can be no more than two inches above the knee when kneeling.
- Skirts made of jean material are not permitted.
- Skirts cannot be frayed, tattered or have holes in them.
- Skirts must be worn above the hips.
- Skirts with belt loops require a belt.

### **Shorts:**

- Shorts, plus skorts for girls, may be worn during the months of September, May and June.
- Color options are khaki, off white, black, navy, brown and gray.
- Length can be no more than two inches above the knee when kneeling
- Jean material is not acceptable
- Shorts and skorts cannot be frayed, tattered or have holes in them.
- Shorts and skorts must be worn above the hips.
- Shorts and skorts with belt loops must have a belt

### **Sweaters and Jackets:**

- All materials, fabrics, except for jean material, are permitted.
- Jackets will not be worn in school.
- Sweatshirts are not permitted.
- Hooded outer ware will not be worn in school.

### **Hygiene/Makeup and Jewelry:**

- Hair neatly trimmed, well groomed.
  - Boys hair, when it is naturally groomed, must be above and off the collar and bangs must be above the eyebrows.
  - Color must be natural; no pink, blue, green, unnatural red, etc.
  - No faddish haircuts
- Jewelry/Accessories
  - Girls - maximum of two earrings in each ear, no gauges
  - Boys - no earrings
  - Wallet and chains must be kept in the pockets.
  - Sunglasses, hats, caps, hoods and the like will NOT be worn inside the school building.
  - Belts – no studded belts.
  - Girls – make-up, is to be natural looking, no extremes
  - No visible tattoos and body piercing

### **Foot Wear:**

- Leather dress shoes, walking shoes and sneakers are acceptable footwear.
- Sneakers are to be low-cut, **no higher than the ankle** with laces tied.
- Military style boots/shoes, work boots/shoes, hiking boots/shoes, and the like, are not permitted.
- Dress sandals are permitted. All other sandal styles and crocks are not permitted.
- Socks are required at all times for approved shoes and sneakers.

**Spirit Day** (Dress-down Day) – Spirit Day will be earned by students for compliance with the dress code. Frequency is not guaranteed. Jeans may be worn provided the student is wearing Spirit Wear (i.e. Falcon T-shirt). Spirit Wear must be visible and worn all day.

## Northern Virginia Christian Academy

### ATHLETIC PARTICIPATION and ELIGIBILITY

In order for a student to participate in any sport they must secure and fill out the appropriate permission forms from the office prior to the first practice. The \$125 per sport Athletic Participation Fee must be paid before the first game to be eligible to play.

Permission to participate in the sport must also be approved by the student's physician. Students should use the VHSL Physical Form on the NVCA website, [www.nvchristianacademy.org](http://www.nvchristianacademy.org), also available in the school office.

Parents must agree not to hold the school liable for injuries received in volunteer sports activities. Also, they must be willing to grant permission to the school to provide appropriate medical care to the athlete in case of emergency, including calling 911.

Parents are responsible for having athlete picked up promptly after practices and/or games at the designated location. Failure to comply may jeopardize player's eligibility.

#### GUIDELINES FOR SPORTS ELIGIBILITY

1. Eligibility will be based on a student having a 2.0 GPA or better and no "F's" on their report card at any time.
2. If a student receives an "F" on their **mid-term grade report**, that student, at the coach's discretion, may practice with the team but that student cannot play in games, dress with the team, sit with the team on the bench or travel with the team until the "F" grade is remediated.
3. If a student receives an "F" on a **report card** that student is suspended from their team. They may not practice, play, or travel with their team until the next **mid-term grade report** or until the "F" is remediated to a "C" or better. That student will be placed on academic probation and must obtain weekly grade averages, in the course carrying the "F," until the next report card is issued.
4. A student athlete is reviewed for eligibility each time grades are reported.
5. It is a privilege to belong to a Northern Virginia Christian Academy sports team. All athletes are expected to adhere to the code of conduct as prescribed by the Academy Handbook. An administrator may withhold eligibility for any athlete prior to try-outs solely on the basis of repeated poor conduct. Any player who is temporarily suspended from a team for reasons of disciplinary problems in the classroom or violation of team rules may not practice, play or travel with the team for the period of suspension.
6. Athletes are expected to attend all classes on game day if they expect to play. Any exceptions can only be approved by the Headmaster.
7. Students are to take their books and belongings with them to practice. They will not be allowed to go back to their lockers or be in the hallways after 3:30 p.m.